

RECYCLING FAQ : FOOD & BEVERAGES

DID YOU KNOW?



Any item with food waste must go in the trash to prevent food waste contamination of our recycling material.

RECYCLING HOLY GROUNDS CUPS

Can I recycle a Holy Grounds clear cold drink cup?

Yes, the cup itself is recyclable once remaining ice and liquid have been dumped. The lid and straw are not recyclable.

Can I recycle a Holy Grounds hot drink cup?

No, the cups used for hot drinks are not recyclable, and neither is the lid.

DID YOU KNOW?



Items made of multiple materials are not able to be recycled unless they can be separated. Post-it notes contain adhesive, so they are not recyclable.

RECYCLING BOTTLE CAPS AND CONTAINERS

Do I have to take the caps off of bottles and rinse all containers?

Yes, caps are not recycled and can cause issues with sorting equipment at the Materials Recycling Facility. Even though bottle caps are often made of the same polymers as items we do recycle, their size causes issues. Please rinse and air dry all containers as much as possible. If you cannot clean your containers, please do not leave more than a tablespoon of the contents inside.

RECYCLING PIZZA BOXES

Can I recycle pizza boxes with regular corrugated cardboard?

Maybe, pizza boxes that contain grease or food residue prevent the cardboard from being recyclable. If a box is clean and free of food and grease, it may be put in any single-stream recycling bin or dumpster. Many times, the lid of a pizza box will be clean and can be recycled as long as it is removed from the contaminated section and placed into a recycling bin.

RECYCLING K-CUPS

Can I recycle a K-cup?

K-cups are not recyclable due to their small size, mixed material, and residue.

RECYCLING FAQ : COMMON ITEMS

RECYCLING PLASTIC BAGS

Are plastic bags recyclable on campus?

No, plastic bags and other flexible plastics are **not currently recyclable** through Villanova's Single-Stream Recycling Program, so they should be placed in the trash. Efforts are being made to make flexible plastics recycling available on campus. In the meantime, please do your part by using reusable bags whenever possible to reduce waste.

RECYCLING LAB COATS, TEST TUBES, CORKS, ETC.

Can I recycle a large amount of lab coats, test tubes, corks, etc.?

Technically, anything is recyclable, but **large quantities are needed when recycling outside of the standard single stream program**. Please reach out to recycling@villanova.edu to see if your material is recyclable and to arrange a pick-up.

RECYCLING GLASS

Do I need to sort glass by color?

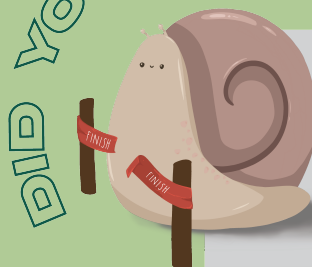
In the past, the answer to this question has been yes, but now **we collect glass that has been mixed**. As always, the lids must be removed, and the bottles rinsed before placing them into the recycling bins. Only single use glass bottles (i.e., Snapple bottles) are recyclable.

RECYCLING BATTERIES

Can I recycle batteries?

Disposable batteries (AA,AAA,C, D, 9v, etc) should go in the **regular trash**. Please do not send batteries via inter-departmental mail. Rechargeable batteries (lithium-ion, Ni-Cd, lead acid, etc) can be recycled by placing a work request through Facilities Management. Please reach out to recycling@villanova.edu if you have any questions.

DID YOU KNOW?



If a plastic is so brittle it can be poked through, it should not be recycled.

RECYCLING HARDCOVER BOOKS

Are hardcover books recyclable?

No, **hardcover books are not and never have been recyclable** unless you remove the cover and binding. Placing hardcover books in a recycling bin or dumpster without first removing the cover and binding could result in an entire truckload of recycling being trashed for contamination. Please consider donating unwanted books before recycling them. Reuse is ALWAYS better than recycling. Textbooks can be donated in a variety of ways. Some departments collect textbooks, and the Center for Access, Success, and Achievement collects up to date, gently used textbooks as well.

RECYCLING STYROFOAM

What can I do with Styrofoam?

Styrofoam **cannot currently be recycled** in our market area; however, some of it can be reused. Styrofoam packing peanuts can be reused for shipping purposes.

GENERAL GUIDELINE



Always break down cardboard and remove tape, packing peanuts etc.

RECYCLING FAQ : OFFICE SUPPLIES

DID YOU KNOW?



If an item is smaller than a credit card (i.e., bottle caps), it is not recyclable.

CONFIDENTIAL DOCUMENT DESTRUCTION

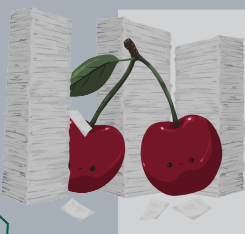
Please contact the Recycling Department at recycling@villanova.edu or 610-519-4466 for more information, or submit a work request using the link*. This program is currently only available for University faculty and Staff.

*(https://www1.villanova.edu/villanova/fmo/service_request_system/instructions/submittingrequest.html)

In order for this program to be successful and for us to continue providing this service, we need your cooperation with the following details:

- Please do not place anything in shredding bins that isn't paper. Binder clips, metal folder supports, or other non-paper items can damage the shredding equipment or render the entire load of paper as non-recyclable. Staples are ok.
- Do not place items into shredding bins that do not need to be shredded. It costs much more to shred and recycle than it does to just recycle unwanted paper. If your paper does not contain confidential information, please just recycle it in a single-stream recycling bin.

GENERAL GUIDELINE



Always be intentional when purchasing office supplies.

RECYCLING FURNITURE

All office desks are supplied with a small trash can and a small mixed paper recycling bin which is a university standard. All offices can request recycle bins from the recycling office for cans, bottles, and plastic containers.

For office furniture— please contact recycling@villanova.edu. Unwanted furniture and office equipment will be made available to other departments, area non-profit agencies, or recycled if unwanted. The recycling department does not have the storage space to house furniture so please attempt to find a new home for the furniture before reaching out.

RECYCLING INK JET/ TONER CARTRIDGES

Villanova University Recycling accepts all types of ink and toner cartridges. Drop the cartridges off in the Blue Bin outside the mailroom at Kennedy Hall or enter a work request to have them picked up.

RECYCLING COMPUTERS/ ELECTRONICS

Villanova University Recycling works with UNIT and other departments across campus to help properly recycle all of the University's computer and electronics waste. Prior to turning the device in, please have UNIT wipe the hard drive, and then submit a work order through FMO. Because of privacy concerns of using an outside service to properly recycle computer and electronic waste, we do not accept any personal computer and electronic waste.

RECYCLING CELL PHONES

Unwanted university cell phones can be recycled on campus through a program in the Telecommunications Department. The phones in working order have all data erased and are then donated to women's shelters to be used for emergency calls. All other non-working cell phones are recycled with electronic waste. For more information, please contact the Recycling Office or contact the Telecommunications Department at 610-519-4490.