



VILLANOVA UNIVERSITY
FACULTY CONGRESS

Academic Year 2022-2023

December 12, 2022

11:00 am to 12:30 pm

via Zoom: <https://villanova.zoom.us/j/94432808002>

AGENDA

Present: Jennifer Altamuro, Theodore Arapis, Farshid Baghai, Aronte Bennet, Paul Bernhardt, Joe Betz, Gerald Beyer, Sherry Burrell, Cheryl Carleton, , Kerry San Chirico, Col. Vincent Ciuccoli, Joseph Drury, Kathryn Haymaker, Gregory Hoskins, Kamran Javadizadeh, Stephanie Katz Linkmeyer, Amanda Knecht, Rachel Skrlac Lo, Michelle McKay, Sue Metzger, Jared Paul, Jennifer Ross, John Sedunov, David Shaffer, John-Paul Spiro, Bridget Wadzuk, Qi Wang, Mark Wilson

Absent: Tina Agustiady, Samantha Chapman, Eric Hamberger, Ann Juliano, Jeremy Kees, Michelle Kelly, Sergei Nersesov, Frank Pryor, Lisa Sewell, Troy Shirangi, Raka Shome, William Wagner

Housekeeping

- Welcome
- Approval of minutes from Nov 16, 2022 meeting

Minutes approved

Standing Committee Reports (*reports submitted in advance; please see appendix; this time set aside for elevated issues and/or questions*)

1. Awards Committee (Andrew Scott [chair, external member], Sherry Burrell) – update on timing of the presentation of the Facultas award to spring staff awards event
2. Adjunct Faculty Representatives (Tina Agustiady, Eric Hamberger)
3. CNT/FTNTT Faculty Representatives (Frank Pryor, Sue Metzger, John-Paul Spiro)

CNT salary evaluation is underway. Faculty represenatives met with Meg Willoughby on salary inequity between TT and CNT faculty

4. Election and Credentials Committee (Q Chung, Jen Palenchar, Qi Wang, Bob Styer [emeritus])
Tania Romero has been appointed to the committee.

5. Research Policy Committee (RPC; Jared Paul, chair)
6. Faculty Rights & Responsibilities Committee (FRRC; Amanda Knecht, chair)

Amanda Knecht, Ann Juliano, Aronte Bennet, Bridget Wadzuk, Cheryl Carleton, Col. Vincent Ciuccoli, David Shaffer, Eric Hamberger, Farshid Baghai, Frank Pryor, Gerald Beyer, Gregory Hoskins, Jared Paul, Jennifer Altamuro, Jennifer Ross, Jeremy Kees, Joe Betz, John Sedunov, John-Paul Spiro, Joseph Drury (Vice Chair), Justinus Satrio, Kamran Javadizadeh, Kathryn Haymaker (Chair), Kerry San Chirico, Lisa Sewell, Mark Wilson, Michelle Kelly, Michelle McKay, Paul Bernhardt, Qi Wang, Rachel Skrlac Lo, Raka Shome, Samantha Chapman, Sergey Nersesov, Sherry Burrell, Stephanie Katz Linkmeyer, Sue Metzger, Theodore Arapis, Tina Agustiady, Troy Shirangi, William Wagner

7. Retired faculty members (Joe Betz)

Committees with Faculty Representation (reports submitted in advance; please see appendix; this time set aside for elevated issues and/or questions)

1. Academic Policy Committee (Bridget Wadzuk, chair) –approved APC protocol in Appendix B

APC is now represented on the Academic Calendar Committee. Proposals under discussion include counting national election days as a Friday, to facilitate voting. The committee has also discussed delaying the due date for final grade submissions, given the very short window between evaluating the required final assessment and the deadline for grades.

Faculty Congress also discussed the APC report (see appendix): some concerns were expressed about permitting all full-time faculty to serve as chair of the APC, which would include CNT and non-tenured faculty members. APC reinforced the desire to respect the standing of non-tenured and particularly CNT to serve as chair, subject to the willingness of said faculty member and the committee.

New Business

1. Faculty Congress Constitution discussion (Bob Styer) - see previous attachments

Faculty Congress discussed the varied proposed changes to the FC Constitution (see previous attachments), including:

- *Clarifying APC internal protocol in relation to University Protocol.*
- *Changing the protocol of the bylaws, which currently requires 2/3 of all FC members.*
- *Proposal to add a membership role to the president of AAUP.*
- *Noted that the change in language giving FRRC sole authority over the Faculty Handbook deviates from its description in the Faculty Handbook.*
- *Bylaws: Recommendation to add an adjunct member to APC and FC.*
- *Law school would drop from 2 representatives on APC to 1.*

2. Universal Lecture Capture draft letter to Provost's office (Katie) – see attachment

Faculty Congress further deliberated the complicating features of the ULC. Various concerns were expressed, which were to be incorporated into the final letter to the Provost's office.

3. Support for robust discourse about abortion rights on campus (Katie & Joe) – brief update and call for volunteers to help organize panels in spring 2023 on topics of academic freedom, abortion issues, and health insurance information for faculty
4. Brief update from Dec meeting with Provost and Vice Provost (Amanda, Bridget, Katie, Joe)
5. Vote to approve University Council appointments: Joe Drury and Camille Burge (Katie)

Reminders

Upcoming Congress events:

FC leadership meetings with Provost & Vice Provost
(Katie, Joe, Bridget, Amanda)

- ~~Monday, October 3, 2022, 2pm – 3pm~~
- ~~Tuesday, December 6, 2022, 9am – 10am~~

Fall 2022 Faculty Congress general meetings (Zoom)

- ~~Wednesday, Sept 7, 2pm – 3:30pm~~
- ~~Monday, October 17, 11:00am – 12:30pm~~
- ~~Wednesday, November 16, 2pm – 3:30pm~~
- Monday, December 12, 11am – 12:30pm

Spring 2023 Faculty Congress general meetings

- Wednesday, January 25, 11:30am – 1:00pm
- Monday, February 20, 11:30am – 1:00pm
- Wednesday, March 22, 11:30pm – 1:00pm
- Monday, April 24, 11:30am – 1:00pm

2022-23 Faculty Fridays, 2:30 p.m. to 4:30 p.m. (The Refectory)

- ~~Friday, August 26~~
- ~~Friday, September 30~~
- ~~Friday, October 28~~
- ~~Friday, November 18 (3pm – 5pm)~~

Fall 2022 End of Semester Faculty Congress Social – Friday, December 16, 3pm – 5pm, The Refectory; RSVP here: <https://forms.office.com/r/2LP4SxDyNn>

Appendix A: Standing Committee Reports

1. Research Policy Committee

RPC has reviewed the gift card policy and sent it back to the Provost's office.

2. Faculty Rights & Responsibilities Committee (FRRC; Amanda Knecht, chair)

FRRC met on November 30th to discuss making three changes to the faculty handbook.

- a) Allow CNT faculty to vote for the four tenured faculty elected to the dean search committee. This change was approved by the committee, and has been sent to Alice Dailey as a first step in the Provost's office.*
- b) Add a section to the IP Policy to cover faculty rights in regards to automatic recordings of classes. We have been editing a draft statement, and will work with Alice Dailey in the Provost's office to find something that we can present to the IP Board.*
- c) The CNT representatives asked FRRC to allow certain CNT faculty to vote for department chair, and we have started discussing the issue. This is a sensitive one with a long and evolving history, so we will devote time in the spring semester to developing our committee's response to the requested changes to the handbook.*

N.B. Section 43 of the Faculty Handbook, which addresses how changes to the handbook are made, states: "Changes in the Faculty Handbook are made by the Provost, in cooperation with the Faculty Rights and Responsibilities Committee. Suggestions and recommendations for additions, deletions, or modifications are welcome and may be made by any faculty member or University official by contacting the Provost or the Faculty Rights and Responsibilities Committee." Congress members are encouraged to recommend important changes and to seek input from constituents.

3. Academic Policy Committee

APC approved the APC protocol (see Appendix B) APC also had a conversation with Kevin Grubb and Alice Dailey about how to think about career paths and skills as a curricular issue.

Appendix B: Academic Policy Committee – Protocol

Mission

The Academic Policy Committee (APC) shall have authority to recommend policy in major academic matters significantly affecting more than one college of Villanova University ("the University"). The Office of the Provost shall seek out the recommendations of APC when setting academic policy. APC shall submit its recommendations (including but not limited to issues raised by the Office of the Provost) to the Office of the Provost, which shall respond to APC

recommendations and requests for information within 40 University business days. APC follows the “general protocol” defined in **Guiding Principles and Protocols for University Committees**

Membership

APC membership shall include: the Senior Vice Provost for Academic Affairs, the Dean of each college or school (or designee), 18 full-time faculty (Arts, Humanities: 2; Arts, Social Sciences: 2; Arts, Humanities or Social Sciences: 2; Sciences: 3; Business: 3; Engineering: 2; Law: 2; Nursing: 2), 4 students (Undergraduate: 2; Graduate: 2), and 1 staff member (Student Life division). Members are selected for two-year terms by their respective constituent organizations: the Faculty Congress, the Student Government Association, and the Staff Council. Student terms are non-renewable; faculty and staff may serve consecutive terms. The names of those selected will be sent to the President by the Senior Vice Provost for Academic Affairs. Administrators serve at the pleasure of the President. APC’s membership will have a majority of faculty.

Voting and Organization

All members are voting except for the Senior Vice Provost for Academic Affairs. Decisions on recommendations to the Office of the Provost and selection of the APC chair are by consensus or by a simple majority of the votes cast, provided that in each case there is a quorum of at least 13 voting members present. Alternatively, such decisions may be by proxy voting or electronic voting so long as all voting members have sufficient opportunity to vote and at least 13 voting members cast votes. Changes to APC’s mission or membership composition may be made by the President of the University after consultation with APC; other changes to this protocol may be made by a 2/3 majority vote of the full voting membership (excluding unfilled seats; proxy/electronic voting allowed with the above stipulations).

The APC chair shall be a full-time faculty member. The chair will call meetings, set the agenda, organize subcommittees as needed, and ensure the timely distribution of minutes to the committee and to the University community as a whole. The chair is limited to 2 consecutive (two-year) terms but may be reelected after 2 or more years out of the chair position.

In the event APC does not have a chair, the Office of the Provost will convene a meeting of the APC for the purpose of selecting a chair. This will normally happen in May following the selection of new APC membership.

APC meetings (or parts thereof) are open to the University community unless indicated otherwise on the meeting agenda. APC subcommittees may include any member of the University community; the function of subcommittees is to make recommendations to APC as a whole.

Date Adopted: December 5, 2022