

**Meeting of the Villanova University
Academic Policy Committee**

Thursday, September 29, 2016
4:00 PM – 5:05 PM
Fedigan Room, SAC 400

Minutes

In Attendance:

Sherry Bowen, Danai Chasaki, Shelly Howton, Christopher Kilby (chair), Brian King, Adele Lindenmeyr, Eric Lomazoff, Peggy Lyons, Christine Palus, Lesley Perry, Michael Posner, Joseph Schick, Andrea Welker, Craig Wheeland.

Absent:

Gordon Coonfield (sabbatical), Jennifer Dixon (NIA), Marylu Hill (NIA), Kunle Owolabi (NIA), Sandra Kearney, Krupa Patel (NIA), Rees Rankin, Daniel Wright (NIA), Dennis Wykoff (NIA), Tina Yang (NIA). [NIA=Notified in Advance]

Administrative Items

- 1) Joseph Schick volunteered to take meeting minutes.
- 2) The committee approved the amended September 14, 2016 minutes.
- 3) APC meetings for November 11 & December 13 are “as needed.”

New Business

- 4) Discussion with Amanda M Grannas, Associate Vice Provost for Research (AVP-R) regarding impact of move to R3 status on tenure standards. AVP-R Grannas indicated that there is no immediate impact of the change in Carnegie classification on tenure standards. She emphasized the importance of discipline-specific responses to perceived needs (e.g., length versus frequency of sabbatical leaves, the impact of the heavier teaching semester in a 3/2 schedule on research progress). In response to a question about shrinking library resources, AVP-R Grannas clarified that the library’s budget was not cut this year but has been “flat-lined” for several years so that cuts in resources (e.g., journal access) are driven by price increases in the context of no budget increase. AVP-R Grannas encouraged APC members (and faculty generally) to bring ideas to her office. In response to a question about the Office of Research Administration (ORA), she indicated that Mike Westrate (Director of CURF) is looking to help faculty find funding opportunities; progress on this issue at ORA is slow as they first are focusing on a backlog of compliance issues.
- 5) Framework for cross-college majors. In response to a question, Craig Wheeland outlined a nascent undergraduate cyber-security program that is to involve more than one college. Anticipating that the university may be interested in developing cross-college majors in the future,

Christopher Kilby suggested that APC could design a framework for cross-college majors. Given its full agenda, APC will consider taking this up in the Spring semester.

Old Business

6) Letter to Provost regarding Online CATS and tenure/promotion files. Following up on a discussion from the September 14, 2016 APC meeting, Christopher Kilby shared a draft note to the Provost requesting that a letter be included in tenure/promotion files for candidates whose evaluation period includes the transition to Online CATS. The committee decided to see the results of the Online CATS rollout before proceeding with this. In the event that it chooses to move forward, APC will first consult with FRRC about jurisdiction or composing a joint letter.

7) Subcommittee reports.

- Online CATS (OCATS). Michael Posner (chair) reported on OCATS' meeting with OPIR to review the pilot study plans. The pilot will exclude Law, CON, small classes, co-taught classes and tenure-track professors. There remain 444 courses, of which 324 are unique instructors (the remaining 120 are second/third/fourth courses taught by an instructors already included in the 324). The importance of OPIR communicating properly to faculty and students and of faculty communicating properly to students was discussed. OPIR is penning a letter to faculty and OCATS will continue to play an advisory role.
- Honors Program (HP). Dennis Wykoff (chair) sent in a report indicating that HP will formulate a list of questions for the Honors Program Director (Tom Smith) to help the committee understand the mission, goals and functions of the Honors Program now that it reports directly to the Provost's office. The hope is that these questions would provide a useful structure for meeting with the director.
- Undergraduate Core Curriculum (UCC). Marylu Hill (chair) sent a report indicating that UCC will meet soon.
- Academic Integrity Violation Procedures (AIVP). Andrea Welker (chair) reported AIVP is "administration-heavy" because Sherry Burrell (CON faculty) was prevented from serving on APC due to the three year employment rule for APC membership. Another committee member noted that APC membership need not be required for subcommittee membership and so Andrea will invite Sherry to rejoin AIVP as a non-APC faculty member. AIVP's first meeting generated a plan of action that includes reviewing and suggesting improvements for the University Academic Integrity Violation policy, developing advice for applying this policy and preventing violations, and exploring education and outreach options.

Drafted from Joseph Schick's notes. Thank you!